

Los Alisos Middle School
 Shared Decision Making Council
 November 17, 2009
Minutes

Members Present: Mrs. Hallstrom, Sarah Yarbrough, Scott Waln, Fernando De Luna, Jessica Mejia, Ray Neag, Gabriela Maxwell, Jeff Wilson, Emily McDonald

Guests: none

Called to order: Meeting called to order by Sarah Yarbrough at 3:34pm in the library

Approval of Minutes: Minutes of October 5 were approved

Agenda Item	Discussion	Follow-up / Action	Responsible party
Agenda	Reviewed SDMC norms Reviewed five finger consensus and focus of student achievement. Additions approved by consensus Agenda for 11/17/09 approved by consensus	Discussion only	Sarah Yarbrough
Timekeeper and Secretary	Gabriela Maxwell nominated herself for timekeeper. Approved by consensus. Mrs. Hallstrom suggested that Sarah Yarbrough be secretary as she has done a good job at taking and typing the minutes. Mrs. Yarbrough accepted with the stipulation that someone else be facilitator. Mrs. Hallstrom suggested Scott Waln be in charge of facilitating. Mr. Waln accepted, but with the stipulation that someone be co-chair with him. He suggested Mrs. Hallstrom be co-chair with him. Mrs. Hallstrom accepted. Approved by consensus. Change effective immediately.	Discussion only	Sarah Yarbrough
ASB Update	ASB is still organizing for Leadership Camp. ASB runs many of the activities. 5 ASB members will be running the activities, 2 ASB members will be going for the first time and will be in chaperone groups. ASB would like to have neon day. Mrs. Hallstrom approved this day based on past experiences with Spirit Days. They have always been run well.	Discussion only	Fernando De Luna Jessica Mejia
Renewal	We have \$39, 223 in renewal money. 10% must be kept as a reserve in	Mrs. Maxwell will	Mrs. Hallstrom

<p>Expenditures Approval</p>	<p>case the district needs the money. This leaves us with \$35,000 to use. Mrs. Hallstrom asked teachers for requests to allocate this money. These requests were brought to SDMC. Mrs. McDonald asked that since not all teachers are in SDMC if this was equity among the teachers. Mrs. Hallstrom replied that teachers were given a memo about this which allowed them to decide how to spend this money. This provided equity among the teachers. She also stated that teachers may come to the next SDMC meeting to discuss ways to spend the money.</p> <p>Some teachers asked for Mrs. Patti Thomas to be reinstated as someone to open the library. However, she cannot check out books because she cannot be hired as a media tech. Some teachers have been opening the library, but they also cannot check out books. Mrs. Thomas would cost \$8,113.74 and would be hired as a Reading Intervention Specialist. She cannot make more than \$8,300 because of social security benefits.</p> <p>There was also a request for Kim Carl to be hired for the summer to help Mary Grace. She would cost \$2,246.67.</p> <p>Mrs. Katayama-Johnson came to ask for 2 carts of computers. Each cart costs \$27,000. The Assessment Center has allowed us to use their ibooks. Our computers need upgrading. \$2,500 is needed to replace batteries on the carts and 2 of the old carts need powerplugs and power packs. ITS can fix all laptops and update technology for \$4,000. Teachers need to be held accountable for taking care of the laptops.</p> <p>Mrs. Hallstrom found the receipt for the imacs that were in the computer lab that the district took. She has asked for them back. If the computers cannot be located we may get new computers instead.</p> <p>Mrs. Hallstrom asked that \$10,000 be put aside for technology as many teachers are asking for ELMO's which cost \$600 each. The \$10,000 includes the \$4,000 for new technology. 5 teachers were given Smartboards and the ELMO's those teachers had will be given to other teachers.</p> <p>Mrs. Maxwell asked for some of the renewal money to be used for conferences. Ms. Payan and Ms. Maytorena would like to attend the NCTM 2010 Annual Meeting and Exposition. Mr. Neag stated that this is a good conference. The cost for the conference is \$265 per member and \$343 per non-member. They would be staying 3 nights which would cost about \$300. Mrs. Hallstrom would like to possibly send 5 math teachers</p>	<p>call Rosa Carreon to find out if categorical funding will pay for half of the CABE conference.</p>	
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	<p>to the conference. \$2,500 was allocated for 5 teachers to attend the conference.</p> <p>Mrs. Maxwell and Ms. Payan would like to attend the CABA Conference (California Association of Bilingual Educators). This conference takes place March 11-13. ELD is a big focus in the district right now and this conference would allow Mrs. Maxwell and Ms. Payan to get more information about working with ELD students. Since Mrs. Maxwell and Ms. Payan are ELD trainers, Mrs. Hallstrom would like to see if categorical funding could pay for 50% of the cost of the conference. Mrs. Maxwell will call Rosa Carreon to find out if categorical funding can pay for half of the conference. \$1,000 was set aside for the conference. Mrs. Hallstrom stated that she would like to see all who go to conferences have a plan to share with teachers on how they will implement what they learned at the conference.</p> <p>Mr. Elkatanani asked Mrs. Hallstrom about IPAS for more students (math intervention for students). The cost is \$150 per license per student, which is \$4,500. The district gave Los Alisos 30 licenses and Special Education received 15. Mrs. Hallstrom is requesting 30 more licenses to add another class of IPAS. Mrs. McDonald asked if there was a need for 30 more licenses. Mrs. Hallstrom replied that Mr. Elkatanani showed her data that shows 25 students who would definitely benefit from IPAS. Mrs. Hallstrom will give this information out to the teachers and possibly interview teachers.</p> <p>Mr. Waln requested \$1,000 for buses to take students to Pentathlon and Science Camp.</p> <p>Mrs. Yarbrough requested \$650 to take her 8th grade students to a Music Festival. This money would cover the bus and the fee to participate.</p> <p>Mrs. Hallstrom requested to allocate \$2,000 for social studies materials.</p> <p>Mrs. Theeck went to Culver City to look at social studies there. She came back with a book and Mrs. Maxwell used it with her ELD class and was impressed with how well it worked.</p> <p>\$4,223 allocated for other supplies.</p> <p>All money allocations approved by consensus.</p>		
School Plan	<p>The school plan includes ELL progress. The school plan must meet the needs of ELL, GATE, and socioeconomically disadvantaged students. The AYP is based on the number of students who become proficient. As</p>	Discussion only	Mrs. Hallstrom

	<p>a Title I school we can make Safe Harbor. If we have some students proficient we have to add 10% of students to proficient to keep from becoming a PI school. Mrs. Hallstrom asked for the targeted group of students to be those students at the basic level. The leadership team created a mission and vision statement for Los Alisos. Mrs. McDonald stated that at her school they came up with a short vision statement with hand motions. They have the community and students buy in to the vision statement. She stated that she was afraid the vision statement might be too long. The next leadership meeting is in January. Mr. Wilson asked where in the vision statement is our motto “College is not a dream, it is a plan.” Mrs. Hallstrom will bring this point back to the leadership team. Mrs. Maxwell suggested for the leadership team and SDMC to meet together. Mrs. Hallstrom asked Fernando DeLuna and Jessica Mejia what they will remember about Los Alisos (what is the big thing emphasized at Los Alisos). Mr. Wilson stated that college seems to be a big deal at Los Alisos, but he does not see college planning happening at Los Alisos. Mrs. Maxwell stated that some students may think that if they are not planning on going to college, they may not see themselves as important in the community.</p> <p>Mrs. Hallstrom reminded SDMC that the mission and vision statement has just begun and will have a need for all teachers to embrace it. Mrs. McDonald stated that students and parents need to be included in the mission and vision statement. Mrs. Maxwell suggested having a joint Wednesday meeting with SDMC and Title I.</p> <p>The school plan was tabled to December 10 meeting. Mrs. Hallstrom asked for approval to send school plan to Rosa Carreon tomorrow (November 18) for review. Approved by consensus.</p>		
JrNYLC	<p>Mrs. Yarbrough discussed JrNYLC as Mrs. Avila was unable to attend. Mrs. Avila was curious if Los Alisos could send a student to JrNYLC in Washington DC with a scholarship. Mrs. Hallstrom replied that Los Alisos cannot pay for one student. However, Mrs. Hallstrom will tell Mrs. Avila to talk with Fernando DeLuna about fundraising since he fundraised to go to JRNYLC in 2008.</p>	Discussion only	Mrs. Yarbrough
Open Forum	<p>Mrs. McDonald suggested that there be an open forum at the beginning of the SDMC meeting after the minutes and agenda are approved. The open forum would allow stakeholders the opportunity to bring information they</p>	Discussion only	Mrs. McDonald

	would like discussed or approved to the SDMC meeting. SDMC will add an open forum to their agenda. Approved by consensus.		
Date and Time of Next Meeting	Next SDMC meeting will start at 3:30 in December 10, 2009	Discussion only	

Meeting was adjourned at 5:02pm as there was no further business to discuss

Minutes prepared by Sarah Yarbrough